

PARTNERSHIP ARRANGEMENTS ESTABLISHED IN WEST WALES UNDER PART 9 OF THE SOCIAL SERVICES AND WELLBEING (WALES) ACT 2014 AND THE WEST WALES POPULATION ASSESSMENT

1. PURPOSE OF THE REPORT

- 1.1 This report provides an overview of partnership arrangements established within the West Wales footprint to meet the requirements within Part 9 of the Social Services and Well-Being (Wales) Act 2014. These include the establishment of a statutory Regional Partnership Board (RPB) with functions defined by the Act and in subsequent regulations.
- 1.2 The report also advises on work undertaken on behalf of the West Wales RPB to complete an initial population assessment, which has been approved by the Board and will be presented to Carmarthenshire County Council and the other statutory partners for endorsement in early 2017.

2. BACKGROUND

- 2.1 Collaborative arrangements have been in place across health and social care in West Wales (and the former Mid and West Wales region, which included Powys), for a number of years. These have facilitated development of a range of integrated approaches across services, including safeguarding, adoption and more latterly, intermediate care. Funding for this activity has been provided through the Welsh Government's Regional Collaboration Fund (RCF), Intermediate Care Fund (ICF) and Delivering Transformation Grant (DTG).
- 2.2 The Social Services and Wellbeing (Wales) Act 2014 (SSWBWA) came into force on 6 April 2016 and provides a coherent legal framework for improving the well-being of people who need care and support, and carers who need support, and for transforming social services in Wales. The following core principles underpin the Act:
 - **Voice and control** – putting the individual and their needs, at the centre of their care, and giving them a voice in, and control over reaching the outcomes that help them achieve wellbeing.
 - **Prevention and early intervention** – increasing preventative services within the community to minimise the escalation of critical need.
 - **Wellbeing** – supporting people to achieve their own wellbeing and measuring the success of care and support.
 - **Co-production** – developing ways of working whereby practitioners and people work together as equal partners to plan and deliver care and support.

- **Cooperation, partnership and integration** – improving the efficiency and effectiveness of service delivery, providing coordinated, person centred care and support and enhancing outcomes and wellbeing

2.3 Part 9 of the SSWBWA requires local authorities to make arrangements to promote co-operation with their relevant partners and others in relation to adults with needs for care and support, carers and children. It places a duty on relevant partners to co-operate with, and provide information to, the local authorities for the purpose of planning and delivering their social services functions. It also provides for the formation of partnership arrangements between local authorities and Local Health Boards for the discharge of their functions. These arrangements will help ensure improved outcomes and well-being of people as well as increased efficiency and effectiveness in service delivery.

2.4 Part 9 requires the establishment of RPBs on Local Health Board (LHB) Boundaries, with the following responsibilities:

- Respond to the population assessment carried out in accordance with section 14 of the Act
- Implement the plans for each of the local authority areas covered by the board which local authorities and local health boards are each required to prepare and publish under section 14A of the Act
- Ensure that partnership bodies provide sufficient resources for the partnership arrangements
- Promote the establishment of pooled funds where appropriate, and establish these for (1) family support functions, (2) functions that will be exercised jointly in response to the Population Assessment (see Paragraph 3.8) and (3) from April 2018, care home accommodation functions
- Prioritise the integration of services, initially in relation to:
 - Older people with complex needs and long term conditions, including dementia
 - People with learning disabilities
 - Carers, including young carers
 - Integrated Family Support Services
 - Children with complex needs due to disability or illness
- Consider appropriate arrangements for mental health and substance misuse services within the partnership structure
- Determine appropriate structures for the provision of these integrated services
- Bring together all relevant partners and ensuring that they work effectively together to improve outcomes for people
- Ensure appropriate governance and accountability arrangements are in place to support the partnership arrangements

- Allow for delegation of functions to a local authority or Local Health Board where appropriate
 - Ensure that appropriate arrangements are in place for advocacy for all individuals and information, advice and assistance as required by the Act, with local authorities leading on agreeing with partners what service components should be developed on a national, regional and local basis
 - Consider alternative not for profit business models in meeting the wellbeing needs of their local population
 - Foster engagement with existing networks or forums
- 2.5 The Act also confers duties on the RPBs to prepare annual reports, from April 2017, for submission to Welsh Ministers, and establish appropriate information sharing arrangements.
- 2.6 Membership of RPBs must, as a minimum include:
- At least one elected member of a local authority which established the board
 - At least one member of a Local Health Board which established the board
 - The Director of Social Services for each local authority or his or her nominated representative
 - A representative of the Local Health Board
 - Two persons representing the interests of the third sector organisations in the area covered by the board
 - At least one person representing the interests of care providers in the area covered by the board
 - One person representing people with needs for care and support in the area covered by the board
 - One person representing carers in the area covered by the board
- 2.7 Full details of requirements under Part 9 of the Act are contained in statutory guidance issued by Welsh Government and accessible at <http://gov.wales/docs/dhss/publications/151218part9en.pdf>.

3. PARTNERSHIP ARRANGEMENTS IN WEST WALES

- 3.1 The West Wales RPB has been established and supersedes previous regional collaborative arrangements. Regulations for Part 9 of the Act provide for the establishment of separate partnership arrangements in Powys. Membership and broad operational principles were agreed at a shadow meeting facilitated by the Institute of Public Care at Oxford Brookes University in March 2016.

- 3.2 The RPB is chaired by Sue Darnbrook, Strategic Director for Care, Protection and Lifestyle in Ceredigion County Council and the vice chair is Councillor Simon Hancock, Cabinet Member for Adult Services, Health and Well-Being and Equalities in Pembrokeshire County Council. RPB membership meets the requirements set out in Paragraph 2.6 above and includes representatives of each of the partner statutory agencies, the third sector, independent sector and the Care Council for Wales. Two service user representatives and one carer have also been appointed and there are plans to augment this with a further carer representative and a younger person representing users of child and family services. Mechanisms for wider citizen engagement in the work of the Board are under development. A full list of the current membership is provided as an Annexe to the Terms of Reference in Appendix 1.
- 3.3 Terms of Reference have been agreed by the RPB and these are provided in Appendix 1. Whilst it is a statutory body, initially the Board does not have delegated decision-making powers. Its decisions will therefore require ratification by individual partner agencies. This will be kept under review over time as new partnership arrangements are developed which may confer delegated responsibility to the Board.
- 3.4 Links are being developed with existing regional structures including the Mental Health Partnership Board, Substance Misuse Area Planning Board and the Carers' Regional Programme Board to enable the RPB to influence work in those areas. The RPB will also look to align its programme with relevant priorities being taken forward by the three Public Service Boards, and establish regular reporting to those Boards on progress. Strategic links are also in place with the Mid Wales Healthcare Collaborative, established in 2015 to address the findings of the [Mid Wales Healthcare Study](#) in providing accessible, high quality, safe and sustainable healthcare services in Mid Wales, and the [regional collaboration for health \(ARCH\) programme](#) aimed at improving the health, wealth and wellbeing of people in South West Wales .

4. REGIONAL PRIORITIES

- 4.5 Initially, the RPB has identified 5 strategic priorities and 'pace setter' agencies which will lead on implementation for the region. These are as follows:

Integrated commissioning (focusing on older adults services): Agreeing shared commissioning intentions and integrating commissioning activity including market facilitation and development, contracting, quality monitoring and procurement (Pace setter: Pembrokeshire County Council)

Pooled funds: Developing a coherent approach for application across services and establishing pooled funds for care homes by April 2018 (Pace setter: Carmarthenshire County Council)

Remodelling mental health and learning disability services: Implementing community based models of service which support and promote independent living (Pace setter: Hywel Dda University Health Board)

Information, Advice and Assistance/ prevention: Developing a consistent and robust approach to prevention across the region, including Information, Advice and Assistance services, that promotes independence, supports individual wellbeing and reduces demand for managed care and support services (Pace setter: Pembrokeshire County Council)

Implementation of the Welsh Community Care Information System (WCCIS): This nationally-developed system has already been implemented in Ceredigion and is designed to enable safe sharing of information across health and social care agencies, thus facilitating improved and integrated care and support for residents. A programme will be developed for implementing the system in the remaining 2 local authorities and Hywel Dda University Health Board (Pace setter: Ceredigion County Council)

A strategic approach to workforce development and citizen engagement will underpin delivery of these priorities.

- 4.6 An ongoing programme of activity will support delivery of these priorities, funded largely through the ICF and DTG. The ICF and DTG also fund a small Regional Collaboration Unit, hosted by Carmarthenshire County Council, which provides support to the RPB and coordination of its programme.

5. POPULATION ASSESSMENT

- 5.1 An important early task for the RPB has been the production of a regional population assessment, required under section 14 of the Act. In keeping with statutory regulations, the assessment provides an analysis of:
- The needs for care and support and the support needs of carers across the LHB footprint
 - The range and level of services, including preventative services required to meet those needs
 - The extent to which those needs are not being met and where improvement is therefore needed

- How these services will be delivered through the medium of Welsh
- 5.2 A partnership approach was adopted to undertake the assessment, involving the establishment of cross-agency thematic groups which focused on population groups specified within the statutory code of practice, namely:
- Carers
 - Children and young people
 - Health and physical disability
 - Learning disability (including autism)
 - Mental health
 - Older people
 - Sensory impairment
 - Substance misuse
 - Violence against women, domestic abuse and sexual violence
- 5.3 The analysis was informed by a range of quantitative and qualitative data, including population projections, usage data and the views of citizens. Qualitative information was captured through a range of means. Specific questions were included in the wellbeing survey conducted on behalf of the Public Service Boards (PSBs) over the summer to meet the requirements of the Wellbeing of Future Generations (Wales) Act and further qualitative data was captured in follow-up engagement events in the autumn, including the 'Let's Talk Health' programme run by Hywel Dda UHB. Information from established user groups and consultations undertaken over the recent period was also fed into the assessment.
- 5.4 The findings from the thematic groups were brought together in a single population assessment report, which is attached as Appendix 2. Key messages include:
- The vital contribution of carers in providing informal support, which reduces demand for long term care
 - The need to further develop preventative approaches for children and young families to deliver positive outcomes and ensure support within a financially challenging climate
 - The need for proactive programmes to address public health challenges such as smoking and obesity, to prevent escalation of conditions which may give rise to a need for care and support
 - The existence of opportunities to further transform learning disability and mental health services, moving from institutional models of care to those which promote independence and support people in playing a full and active role in society

- The need to provide responsive services to a significantly increasing number of older people with complex needs across the region (the number of people over the age of 65 living in the region is expected to increase by 60% by 2015 and anticipated rise of 44% in the number of people with dementia in parts of the region over the same period)
- The need for an integrated, preventative approach to meeting the needs of people with a sensory impairment
- The emergence of opportunities for joined up approaches to address domestic and sexual violence introduced through the Wellbeing of Future Generations (Wales) Act 2015 and Violence Against Women, Domestic Violence and Sexual Abuse Act 2015

5.5 A set of general recommendations are included in the overview section of the report which identify the need to:

- Ensure that maintaining people's dignity and protecting individuals from harm and neglect underpins the planning and delivery of services
- Involve people meaningfully at all stages in the planning, delivery and review of services
- Ensure services are available in Welsh
- Develop a consistent approach to prevention across services
- Ensure that the needs of carers are taken into account when designing and delivering services
- Promote radical change to meet the demands and expectations of people needing care and support and reflect the ambitions of the Act
- Develop an integrated approach to commissioning and pool funds where appropriate to support seamless delivery
- Work in partnership to address challenges presented by the rural nature of the region

5.6 Welsh language and easy read summary versions of the population assessment will also be produced.

5.7 The report was approved by the RPB on 15 December 2016 and was received unanimously at a joint meeting of the Education and Children and Social Care and Health Scrutiny Committees on 25 January 2017. The code of practice requires that the population assessment is also approved by the full Council of each local authority and the Board of the LHB prior to publication, the statutory deadline for which is 31 March 2017.

5.8 Subsequent population assessments must be produced once every local government electoral cycle and refreshed in the intervening period.

5.9 Section 14A of the Act requires the development of area plans which will provide a description of the range and level of services proposed to be

provided, or arranged, to respond to the care and support needs, and the support needs of carers identified in the population assessments. In West Wales the RPB will commence development of the plan, based on the findings of the population assessment, in early 2017. The first area plan must be published by 31 March 2018.

RECOMMENDATIONS

That the BOARD/ COMMITTEE:

1. Notes statutory requirements under Part 9 of the SSWBWA and partnership arrangements in place within West Wales to meet these requirements
2. Endorses the West Wales population assessment previously approved by the West Wales Regional Partnership Board on 15 December 2016 and received by the Joint Education and Children and Health and Social Care Scrutiny Committee on 25 January 2017

West Wales Regional Partnership Board

Terms of Reference

Background

Statutory guidance for Part 9 of the Social Services and Wellbeing (Wales) Act 2014 and the Partnership Arrangements (Wales) Regulations 2015 set out the requirements, purpose and responsibilities of the new Regional Partnership Boards.

These Terms of Reference reflect the above requirements and set out local arrangements for the West Wales Regional Partnership Forum.

Purpose and role

1. To provide a senior executive forum for partners to:
 - Discharge duties under Part 9 of the Social Services and Wellbeing (Wales) Act;
 - Set regional priorities;
 - Identify and respond to opportunities for collaboration and integration in the delivery of health, social care and wellbeing in West Wales;
 - Oversee delivery of the regional programme; and
 - Unblock obstacles to successful collaborative working.
2. To sign off an annual Partnership Plan and produce an Annual Report for Welsh Ministers on delivery of the Plan;
3. To prioritise the integration of services in relation to:
 - Older people with complex needs and long-term conditions, including dementia
 - People with learning disabilities
 - Carers, including young carers
 - Integrated Family Support Services
 - Children with complex needs due to disability or illness;
4. To extend the provision of integrated services beyond the priority areas identified in the Statutory Guidance;

5. To ensure appropriate arrangements are in place across the region to:
 - Respond to the advocacy requirements of individuals
 - Offer Information, Advice and Assistance services which are accessible and suit the needs of individuals
 - Promote the development of social enterprises, cooperatives, user-led services, third sector and not for profit delivery models
6. To undertake a Population Assessment each electoral cycle, as required under section 14 of the Social Services and Wellbeing (Wales) Act and implement plans at local authority and regional level as required under section 14A;
8. To establish pooled funding arrangements for functions exercised jointly in response to the Population Assessment, family support functions and, from April 2018, for care home accommodation for adults;
9. To approve and oversee the implementation of the Intermediate Care Fund programme;
10. To provide strategic leadership to ensure that information is shared and used effectively to improve the delivery of services, care and support, using technology and common systems to underpin this;
11. To review existing formal partnerships across health and social care in West Wales, strengthen governance as required and identify opportunities for new partnership arrangements at local authority and regional level;
12. To ensure that member agencies provide sufficient resources to support the partnership arrangements in accordance with section 167 of the Act;
13. To agree an annual regional budget to support delivery of the Partnership Plan and agree to any reallocation of resources within the course of the year to support revised priorities;
14. To ensure the Partnership Plan reflects specific duties within the Social Services and Wellbeing (Wales) Act and facilitates service transformation across the region through effective collaborative working, sharing of practice and comparative analysis;

15. To report on progress and delivery to the three Public Service Boards;
16. To establish formal links with the Mid Wales Healthcare Collaborative;
17. To meet accountability requirements to the Welsh Government regarding delivery of the Partnership Plan and deployment of grant funding;
18. To mandate Integrated Programme Delivery Board to scrutinise activities to support delivery of the Partnership Plan, deploy resources appropriately, monitor delivery and provide reports when required to the Regional Partnership Board;
19. To take a regular view on whether regional governance arrangements are effective in promoting collaboration and facilitating delivery of the Partnership Plan;
20. To make appropriate arrangements for service user and carer engagement in the development and delivery of the regional programme and Partnership Plan.

Delegated powers and authority

The Regional Partnership Board is authorised by the partner agencies to ensure delivery of the requirements of Part 9 of the Social Services and Wellbeing (Wales) Act. Autonomous decision-making powers will be ascribed to the Board where appropriate to facilitate delivery of its responsibilities. Any such delegation of powers will be agreed separately by partner agencies before being enacted. In all other areas, decisions taken by the Board will be required to be taken through decision-making process of partner agencies to obtain ratification.

Operation

The Regional Partnership Board will meet on a quarterly basis. Regional Programme Boards will be established to support the development of the regional programme and detailed scrutiny of delivery on behalf of the Regional Partnership Board.

The Regional Partnership Board will report regularly to the three Public Service Boards within the region.

The Regional Partnership Board will receive regular reports from local integrated services boards in Carmarthenshire, Ceredigion and Pembrokeshire.

Appropriate reporting links will be established with the Powys Regional Partnership Board in relation to areas of shared responsibility and interest.

Membership

The Regional Partnership Board will comprise the minimum membership as set out in the Code of Practice, namely:

- At least one elected member of each of Carmarthenshire County Council, Ceredigion County Council and Pembrokeshire County Council;
- At least one member of Hywel Dda University Health Board;
- The persons appointed as Directors of Social Services under section 144 of the Act in respect of Carmarthenshire County Council, Ceredigion County Council and Pembrokeshire County Council;
- An executive of Hywel Dda University Health Board;
- At least one person who represents the interests of care providers in the area covered by the Regional Partnership Board;
- At least one person to represent people with needs for care and support in the area covered by the Regional Partnership Board; *
- One person to represent carers in the area covered by the Regional Partnership Board; *
- One representative of the Carmarthenshire, Ceredigion and Pembrokeshire Voluntary Services Councils;
- One representative of a national third sector organisation. *

Those members marked with a * will be selected through an external appointments process.

Additional members may be co-opted onto the Board at any time, by agreement of its Members, to support delivery of its business.

Chairing arrangements

The Chair and Vice Chair will be formally appointed by the Board for a one year term from April to the following March.

Quorum

In order for the meetings to proceed and actions to be agreed, a minimum of two Local Authorities and the Local Health Board will need to be represented.

Deputies

Each representative will identify a named deputy to participate in Board meetings should they be unable to attend. It is the responsibility of the Board member to ensure that they are represented in the event of unavoidable absence from a meeting. Should the representative and the deputy be unable to attend, an alternative representative will be agreed by the Chair in advance of the meeting.

Secretariat

The secretariat will be provided by the Regional Collaboration Unit, hosted by Carmarthenshire County Council.

Agendas and supporting papers will be circulated a minimum of 5 working days in advance of meetings. Agenda items should be submitted to the Chair at least one calendar month before each meeting.

Items for consideration under 'Any Other Business' will be agreed in advance with the Chair.

Review

These terms of reference will be reviewed on an annual basis.

Next review: **December 2016**

Annexe

Membership

At least one elected member of each of Carmarthenshire County Council, Ceredigion County Council and Pembrokeshire County Council

Councillor Jane Tremlett (Carms)
Councillor Catherine Hughes (Ceredigion)
Councillor Simon Hancock (Pembrokeshire)
VICE CHAIR

At least one member of Hywel Dda University Health Board

Bernadine Rees OBE

The persons appointed as Directors of Social Services under section 144 of the Act in respect of Carmarthenshire County Council, Ceredigion County Council and Pembrokeshire County Council

Jake Morgan (Carmarthenshire)
Sue Darnbrook (Ceredigion) **CHAIR**
Jonathan Griffiths (Pembrokeshire)

An executive of Hywel Dda University Health Board

Jill Paterson

At least one person who represents the interests of care providers in the area covered by the Regional Partnership Board

Melanie Minty (Care Forum Wales)

At least one person to represent people with needs for care and support in the area covered by the Regional Partnership Board

Alan Thomas
James Tyler

One person to represent carers in the area covered by the Regional Partnership Board

Steven Griffiths

One representative of the Carmarthenshire, Ceredigion and Pembrokeshire Voluntary Services Councils

Sue Leonard (Pembrokeshire Association of Voluntary Services)

One representative of a national third sector organisation

TBC (Appointment process underway)

Others:
National workforce and improvement for Wales)

Martyn Pengilly (Care Council